

Ref: MTL/CA/Members Circular-3/15  
24-04-2015

**Submission of Copies of CNIC/ NTN**

The Securities and Exchange Commission of Pakistan (SECP) vide its SRO No. 779 (I)/2011 dated August 18, 2011, SRO No. 831(I)/2012 dated July 5, 2012 and SRO No. 19 (I)/2014 dated January 10, 2014 has made it mandatory that dividend warrants should bear the Computerized Identity Card Number (CNIC) of the registered member or authorized person, except in the case of minor(s) and corporate members.

Therefore individual members or their authorized representatives who have not yet provided attested copy of their valid CNICs to the Company/ Shares Registrar are requested to provide the same at the earliest.

The corporate shareholders having CDC accounts are required to have their National Tax Number (NTN) updated with their respective participants, whereas corporate physical shareholders should send a copy of their NTN certificate to the Company or its Share Registrar. The shareholders while sending NTN or NTN certificates, as the case may be, must quote Company name and their respective folio numbers.

In case of non-receipt of a valid CNIC or NTN, the Company would be unable to comply with SRO No. 831(I)/2012 dated July 05, 2012 of SECP and therefore will be constrained to withhold dispatch of dividend warrants of such shareholders under the provisions of Companies Ordinance, 1984.

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**Mian Muhammad Saleem**  
**Company Secretary**